

## **OSC Admin. Meeting Minutes**

**August 7<sup>th</sup>, 2012 at FRC**

Present: Deb, Chasa, Karen (RCN), Kathy and Chrissy (CAFL), Becca (FRC), Gina (CFC)

### **Follow up on Action Items from previous meeting:**

- From OSC Quarterly Meeting: What info. to add to/delete from EI group list?
  - All will ask their staff; to be discussed again at next meeting; let Cindy M. know staff feedback by email if possible.
- Regarding Community Resources, Renee updated the list and Deb will forward to all.

### **Provider Updates**

- Liz Baltus-Hebert is going to work at Naz; No longer an independent EI provider as of 8/17; Will do limited consults through Step by Step.
- Kirch: No longer providing audio. Evals.
  - **TO DO:** Ask OSCs if they have any authorized after 7/31; email Chasa.

### **NYEIS**

- Version 1.6.1 is up. Hooray. Also, there was a webinar 7/26 and 7/27 re: Provider invoicing and Municipal and User administration.
- A change regarding team meeting authorizations on NYEIS is coming soon.

### **LEICC Family Ice Cream Social Event 9/23/12**

- Volunteers needed
- OSC agencies to mail flyer to clients
- Door prizes: All program managers to give \$5 toward an OSC participation prize. The OSC who brings in the most families will win!

### **Next OSC Quarterly Meeting**

- Discussed the philosophy regarding EI groups, and the fact that there is a wide range of understanding among OSCs.
- Considered leading a group discussion at next Quarterly to get everyone on the same page.

**Next Meeting: Tuesday, September 11<sup>th</sup>, 2012 at RCN**

**Submitted by Becca Johnston**